

Arrival checklist

Beforehand:

- Let us know when you will arrive so we can turn off the security system and turn up the heat.
- Bring a flashlight to see the touch-pad or lock-box by front door.

On arrival:

- Open front door with touch-pad or lock-box key.
- Disarm security system if it hasn't been disarmed already
inside entry way: type X-X-X-X-Here (i.e., X-X-X-X-'inside icon').
- Return key to lock-box.
- To open garage, use what may be a different code (ask us), and Enter.

Winter only, in pantry:

- Turn on water main (T-handle in far lower cupboard).

In garage:

- Turn hot water heater's red knob to blue arrow (or up to "Hot" if a crowd).

In house again:

- Close any open water taps and listen for broken pipe leaks.
- Turn up heat if we failed to.
- Find Wi-Fi password in drawer under TV
==> Padwireless2 : padsw1reMore99
- Switch electric blankets to "Preheat" and snuggle in!

House website:

paduan.org/Skislope (case sensitive)

Call us if any problems:

Jeff's mobile: 831-915-2971

Jenny's mobile: 831-915-0161

Closing checklist

- Clean kitchen and bathrooms.
- Vacuum (but don't use upright push-vacuum on wood floors).
- Wash and dry laundry; don't run dryer while no one is home; OK to leave wet items on drying rack, don't leave them in washer to mold; leave washing machine lid open.
- Empty dishwasher (don't turn off water main while it's still running).
- Empty and throw away coffee grounds.
- Take perishables from frig.
- Place recyclables in special blue bags.
- Take out bagged garbage and recyclables to bear box.
- Leave ashes in woodstove.
- Bring chair cushions and umbrella inside from the deck.
- Return Tahoe-Donner amenity guest cards.
- Return garage door clicker.
- Close, lock, and bar sliding glass doors.
- Close windows.
- Close drapes.
- Turn off all lights, especially front and rear outside lights.
- Don't worry about the thermostat, we can set it remotely.

In garage:

- Turn hot water heater down, *not* off. In winter, to "Warm" otherwise to "Vacation".
- Close garage rollup door.
- Leave door between house and garage unlocked.

Winter only (summer: please leave water on for irrigation to run)

- In pantry, turn off water main valve (T-handle in far lower cupboard).
- Open some faucets upstairs and downstairs; close again.
- *Only if forecast is for very cold weather*, flush each toilet and put splash of antifreeze in the bowls and tanks and in the sink drains.

At front door:

- Make sure front door is fully closed, and lock front door using touch-pad or lock-box key. We will set the security system remotely.
- Return lock-box key to the box, if used.

Please come again!